GENERAL INSTRUCTIONS FOR ONLINE ADMISSION

1. All candidates are advised to fill out their online admission form on their mobile phone/laptop or at the "Lokmitra Kendra / Cyber Cafe".

The admission link will be http://admission.govtcollegenurpur.in

All the candidates are directed to first register for admission with their **personal mobile number, and email address, as all future communication will be done by the admission committees using these mobile numbers and email addresses only.**

2. Candidate must save the **"Username and Password"** generated during the registration process with them and complete the admission process by filling the online application form using their own user's name and password from **"Login to Apply"** button.

3. Candidate needs to fill out the online admission form using his/her own credentials, after that only his/her candidature will be considered for admission. Registration alone does not make any candidate eligible for admission. **At the time of registration, Rs. 50/- will be charged for college admission registration on the college online admission portal (for 1st-year students only)**. After registration students have to submit a duly filled online application form with all desired documents.

4. **Photostat copies**

Photostat copies of documents are not accepted. If the admission committee found any uploaded Photostat copy at the time of form verification, then the admission form will be rejected, and the candidate needs to rectify the rejected form from his / her account and resubmit it again.

5. At the time of form verification admission committee holds all the rights to reject any uploaded documents, if documents are not uploaded in the prescribed format mentioned in the instructions provided at the time of documents upload. **Then students will be communicated by the committee through "SMS and E-mail" in their registered mobile numbers and email address to do the needful changes.**

6. Candidate then needs to make the corrections **by Logging in to their account using their user's name and password and resubmit the form again and wait for final approval which will be intimated through SMS and Email.**

7. After final approval from admission committee and date will be informed by the respective admission committee through SMS and Email in their registered mobile number and e –mail address to pay the admission fee through online mode.

8**. Candidate needs to pay the fee online to complete the admission process by logging in to their account using his/her own username and password.**

RULES FOR ADMISSION

1 Candidates/ Parents/ Guardians must read all instructions given in the prospectus carefully and submit the application form complete in all respects on the online website **https://admission.govtcollegenurpur.in** after reading General Instructions for Students for instruction below.

1. Admission will be strictly on fulfillment of eligibility criteria.

2. Any gap in the academic career of applicant must be supported by an undertaking/ Affidavit by the candidate.

3. Rules for admission are subject to change as per HPU / SPU notification from time to time.

4. A candidate having compartment in 10+2 in any subject is not eligible for seeking admission in B. A. /B. Com. / B. Sc. 1st year.

5. Admission of a student is liable to cancellation if he/she furnishes incomplete/false information in case of concealment of facts. Disciplinary action will be taken against such candidates.

6. Girl students seeking admission in any class must upload the original copy of HP Bonafide Certificate for fee concession.

7. Principal reserves the right to disallow or cancel any admission.

8. Students seeking exemption from fee and funds for differently abled "divyang" must attach an attested copy of 40% disability certificate.

9. Students who have been expelled or rusticated from any institution will not be eligible for admission.

10. Student from National Open School will be eligible only if they are passed in all five subjects including English.

11. All admissions are provisional and subject to final approval by HPU /SPU.

12. A student can migrate from one college to another in accordance with the rules laid by university.

13. Any gap in the academic career of an applicant must be supported by an Affidavit and an undertaking.

IMPORTANT DOCUMENTS TO BE UPLOADED FOR ADMISSION:

1. Original Matriculation Examination/Date of Birth Certificate.

2. Original Detailed Marks Card of the 10+2 or equivalent examination.

3. Original photograph of the candidate.

4. Original Character certificate from the institution last attended for regular students without any Gap in studies (if required).

5. Original Character certificate (not older than 6 months) from the 1st class Magistrate/Pradhan Gram Panchayat for privately 10+2 or equivalent passed candidates (if required).

6. SC/ST/ OBC/ EWS certificate issued by 1st class Magistrate (if eligible).

7. Original Migration Certificate (in case of examination passed from other Board/University other than H.P. Board).

8. Undertaking/ Affidavit by the candidate for Gap in the academic career.